



## DRIVING WEST INTRODUCTION TO NEW STUDENTS

### 1. Greeting

Always greet your student with a cheerful friendly smile.

#### Remember

- First Impressions are Important.
- Driving West uniform must be worn at all times.
- Neat and presentable appearance to be maintained at all times.
- Ensure that vehicle is in a neat, clean and presentable manner.
- Ensure that your student is comfortable.
- Reassure the student that they are safe.

#### Introduce Yourself

Following your greeting ensure that you clearly introduce yourself to the student.

*“Hi my name is \_\_\_\_\_ and I’ll be your driving instructor.”*

*“How are you feeling about your driving lesson today?”*

### 2. Learners Permit

After the introduction, kindly request to sight the students Learners Permit card.

*“I would like to see your learners permit card to ensure that it is in date or have any restrictions in place”*

**Ensure to check the following important items as per the sample learners permit card below**

Ensure expiry date is valid

Check for any restrictions such as: medical conditions, visual aids, medications.

*“Please ensure that you bring learners permit card with you every time you drive.”*